

RULE BOOK















KWAZULU-NATAL SPORT AWARDS RULEBOOK 2021

PRESENTED TO YOU BY THE KWAZULU-NATAL DEPARTMENT OF SPORT AND RECREATION, AND THE KWAZULU-NATAL SPORT CONFEDERATION















KwaZulu-Natal Sport Awards Presented to you by KZNDSR and KZNSC

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1. PREAMBLE

1. PREAMBLE

The National Sport and Recreation Plan (NSRP) advocates for a recognition system of the talented sportsmen and sportswomen. The "Winning Nation" Pillar of the NSRP calls for us to "Acknowledge the achievements of South African sports-persons through the establishment of a recognition system." The Awards are held annually, prior to the SA Sport Awards, for winners to progress and be considered for national awards.

The hosting of the KwaZulu-Natal Sport Awards emphasizes the vision of the department, the creation of "an active, winning and socially cohesive province through sport and recreation." The recognition of performances and achievements motivates and propels those that are actively involved in sport to aspire to be like their peers that get due recognition.

The Annual Sport Awards are the premier awards event on the KZN sporting calendar. The Awards recognize and acknowledge the successes and commitment of athletes, teams, coaches, administrators, volunteers, technical officials, media personnel and sport and recreation bodies, during the awards qualification period, *01 August 2019 to 31 July 2021*. The KZN Sport Awards ceremony will be hosted in hybrid format on *Friday, 05 November 2021*. The KZN Sport Awards are hosted and presented in partnership with the KwaZulu-Natal Sport Confederation.

A new award category, the *Innovation Award*, has been introduced for the 2021. The new category focuses on innovative ideas implemented during the awards qualification period that was largely affected by the onset of the COVID-19 pandemic. Innovation is key in the delivery of sport and recreation, particularly in a COVID-19 environment.

The 2021 Sport Awards will be unique in that two years of performances are under consideration. This was brought about by the COVID-19 pandemic that effected the capacity to host an awards ceremony, due to the restrictions that limited participation within the sporting sector, particularly in 2020.

The KZN Sport Awards seek to recognize the commitment and dedication of individuals and teams who continue to fly the flag of the province at provincial, national and international level. Furthermore, it is the media, both print and electronic, that relay the wonderful stories and feats of the sports people of this province. KwaZulu-Natal has a rich sporting heritage. Many have contributed to this sporting culture from which young and aspiring sports people draw inspiration. Our history records decades of success and remarkable milestones. It is therefore appropriate that these historical achievements also receive due recognition.

The **2021** KZN Sport Awards Rulebook provides detailed information on all the categories for the awards, together with the criteria that will be used when adjudicating. It is a requirement for sport and recreation federations and bodies to submit nominations on behalf of their top performers for the Awards. All applications are subject to the scrutiny of an independent panel of judges derived from media houses as well as those representing the sporting industry. An independent auditing firm will audit the adjudication process.















We would like to issue a clarion call to all sport federations and bodies, and recreational entities to complete nomination forms which appears on page 21-22 of the Rulebook. Nominations can be submitted electronically to the relevant officials whose details are provided. The quality of the of the Awards Ceremony is fully dependent on the calibre of awardees that are nominated. Sports people have put in the hard work; let us do justice by ensuring we submit their nominations with all the relevant details.

The qualification period for nominations is 01 August 2019 to 31 July 2021

2. CATEGORIES

2.1 AWARD CATEGORIES

The Awards carry 18 categories. The categories recognise individuals; males; females; people with a disability; continental participants; federations; schools, recreation bodies, and media.

The Award categories are as follows:

- 1. Indigenous Games Team of the Year
- 2. School Team of the Year
- 3. Sport Media Person of the Year (Sports Journalist / Photographer)
- 4. Administrator of the Year (Administrator / Volunteer)
- 5. Technical Official of the Year
- 6. Coach of the Year
- 7. Recreation Body of the Year
- 8. Sport Federation of the Year
- 9. Junior Athlete of the Year
- 10. Sportswoman of the Year with a Disability
- 11. Sportsman of the Year with a Disability
- 12. Team of the Year
- 13. Sportswoman of the Year
- 14. Sportsman of the Year
- 15. Sports Personality of the Year
- 16. Innovation Award

MEC - Special Recognition Awards

- 17. Lifetime Achiever Award
- 18. Black Blazer Award















2.2 CATEGORIES DETAILS

All recipients must have been affiliated to a KwaZulu-Natal Club or Team, recognized sport structure or Federation during the Awards selection period, and whose primary South African residence is KwaZulu-Natal.

2.2.1 INDIGENOUS GAMES TEAM OF THE YEAR

An Indigenous Games Team of the Year may be nominated and considered for an award based on the following criteria:

- Achieved in any of the indigenous games codes at the National Indigenous Games Festival. This includes schools that participated in the National Schools Festival.
- The team must have demonstrated high levels of sportsmanship, outstanding team ethics and teamwork.

Nomination Process: Nominees for Indigenous Games Team of the Year candidates may be nominated by:

- Indigenous Games Associations / Structures.
- Provincial School Sport Structures

The Awards Voting Panel must decide on a shortlist of two finalists from the nominations received and the eventual winner.

2.2.2 SCHOOL TEAM OF THE YEAR

The award goes to a local school team that has produced outstanding achievements, in the Local, Provincial, National and International arena. The team must have demonstrated high levels of sportsmanship, outstanding team ethics, resilience, courage, excellence and teamwork.

Nomination Process: Candidates for School Team of the Year may be nominated by the -

- Provincial Sport Confederation
- Provincial Sport Federations
- Schools Sport Code Structure at Provincial level
- School Governing Body















2.2.3 SPORTS MEDIA PERSON OF THE YEAR (print/broadcast/web/photography)

The winning media personality must have reported consistently through print, electronic (incl. online) and photographic media on:

- Development and high-performance sport
- · Up and coming athletes and teams
- Success stories and breaking news.

The news and photos that are entered for the Awards shall tell a story about the sporting moment captured. They shall highlight the performance of athletes, or teams, or capture a defining moment in a match/championship, during the Awards qualifying period.

Nomination Process: Candidates may be nominated by:

- Media House
- Self (Freelancers)
- Provincial Sport and Recreation Federations/Entities
- Professional Sporting Franchises / Teams

The Awards Voting Panel will decide on the shortlist of two finalists and the eventual winner.

2.2.4 ADMINISTRATOR OF THE YEAR

This will be the administrator who has contributed immensely in sport, demonstrating and displaying skills such as leadership, passion, willingness and dedication in the running and development of sport. This award also recognises the hard work and dedication of volunteers whose administrative efforts have had a visibly positive impact on sports and recreation in the province.

The Administrator will be recognised for his or her efforts on the promotion, and development of the sport and/or recreation in KwaZulu-Natal

- Dedicated time and effort to sport and / or recreation on a continuous basis
- Demonstrated that his or her actions have had a visible impact in sport and /or recreation to such an extent and level that it separates him or her from other candidates; and
- Assisted in building the visibility of their federation or recreation body.

Nomination Process: Candidates may be nominated by:

Provincial Sport and Recreation Federations/Entities















Professional Sporting Franchise / Team

The Awards Voting Panel will decide on the shortlist of two finalists and the eventual winner.

2.2.5 TECHNICAL OFFICIAL OF THE YEAR

This award recognises the hard work and dedication that technical officials (referees, umpires, starters, judges, and match officials) made to the competition structure in their sport. Officials who officiate at International, National, Provincial may be nominated and considered for an award based on the following criteria:

The following criteria will be considered for judging:

- Level of competition regularly officiated
- Major tournaments / championships officiated
- Level of accreditation and commitment to on-going development
- Shows leadership including mentoring / education of other officials
- Has invested time and energy in their own development as an official, undertaking continuous professional development opportunities
- Has demonstrated outstanding officiating commitment to their sport

Nomination Process: Candidates may be nominated by:

• Provincial Sport and Recreation Federations/Entities

The Awards Voting Panel will decide on the shortlist of two finalists and the eventual winner.

2.2.6 COACH OF THE YEAR

The award goes to a coach who plies his /her trade in KwaZulu-Natal either with a team or an individual athlete. This coach is someone who has produced excellent results internationally and/or has produced exceptional high standards locally. The team or individual/s coached by him/her must have demonstrated high levels of discipline and practice fair play.

Nomination Process: Candidates may be nominated by:

- Provincial Sport Federations/Entities
- Professional Sporting Franchises / Teams
- Schools / School Sport Structure
- Tertiary institution sport Structure

The Awards Voting Panel will decide on the shortlist of two finalists and the eventual winner.















2.2.7 RECREATION BODY OF THE YEAR

A Recreation Body may be an independent provincial recreation structure/entity, or a non-profit organization/entity delivering recreational programmes. The Recreation Body of the Year may be nominated and considered for an Award based on one or more of the following criteria:

- Conducted or introduced active recreational activities in communities that do not have active recreation programmes
- Conducted rehabilitation programmes through recreational activities
- Utilised active recreation for bringing people together who would not necessarily participate in active recreation activities.
- Promoted access for participants from rural and/or deprived backgrounds to lead a better quality of life
- Supported government in the delivery of programmes

Nomination process: Recreation Body of the Year may be nominated by:

- National Recreation Bodies/Entity
- Recreation Body/entity (Self)

3.2.8 SPORT FEDERATION OF THE YEAR

A Sport Federation is recognized in terms of the National Sport and Recreation Act, 1998 (Act No. 110 of 1998 as amended) and is currently a member of the KZN Sport Confederation in good standing. The Sport Federation of the Year may be nominated based on the following criteria:

- Has during the qualification period a clear show of standard and acceptable accounting principles.
- Demonstrated good governance throughout its structures
- Has provided a clear record of growing, developing and transforming sport in the province;
- · Decentralization of the code into districts.
- Has structures that demonstrate a performance pathway for its athletes

Nomination Process: Candidates may be nominated by:

- Schools Sport Structures;
- Provincial Sport Federations (Self)















The Awards Voting Panel must decide on a shortlist of two finalists from the nominations received and the eventual winner.

3.2.9 JUNIOR ATHLETE OF THE YEAR

The award goes to the athlete (male and female) who produced world-class performances at the Provincial, National, and International arena. He/She has also continuously set exceptionally high-performance standards and has displayed a high level of ethical and moral conduct, on and off the field of play. (Ethics and other awards received are also taken into account). Only athletes that are 18 years or younger on the date of achievement, qualify to be nominated in this category. Federations will be required to provide proof of Date of Birth.

Nomination Process: Candidates may be nominated by:

- Provincial Sport and Recreation Federations/Entities
- Professional Sporting Franchises / Teams
- University and Schools Sport Structures

The Awards Voting Panel will decide on the shortlist of two finalists and the eventual winner.

3.2.10 SPORTSWOMAN OF THE YEAR WITH A DISABILITY

The award goes to the athlete with a disability who produced world-class performances in the Provincial, National and International arena. She has also continuously set exceptionally high-performance standards and has displayed a high level of ethical and moral conduct, on and off the field of play. (*Ethics and other awards received are also taken into account*).

Nomination Process: Candidates may be nominated by:

- Provincial Sport and Recreation Federations/Entities
- Professional Sporting Franchises / Teams
- TERTIARY INSTITUTION SPORT Structure

The Awards Voting Panel will decide on the shortlist of two finalists and the eventual winner.















3.2.11 SPORTSMAN OF THE YEAR WITH A DISABILITY

The award goes to the athlete who produced world-class performances at the Provincial, National, Continental, and international arena. He has also continuously set exceptionally high-performance standards and has displayed a high level of ethical and moral conduct, on and off the field of play. (Ethics and other awards received are also taken into account).

Nomination Process: Candidates may be nominated by:

- Provincial Sport and Recreation Federations/Entities
- Professional Sporting Franchises / Teams
- TERTIARY INSTITUTION SPORT Structure

The Awards Voting Panel will decide on the shortlist of two finalists and the eventual winner.

3.2.12 TEAM OF THE YEAR

This award caters for both amateur and professional teams. The award goes to a Provincial, District or Local sports team or club that has produced outstanding achievements in the Provincial, National, Continental and International arena. The team must have demonstrated high levels of sportsmanship, outstanding team ethics and teamwork.

Nomination Process: Candidates may be nominated by:

- Provincial or National Sport Federations/Entities
- Professional/Amateur Sporting Franchises / Teams
- TERTIARY INSTITUTION SPORT Structure

The Awards Voting Panel will decide on the shortlist of two finalists and the eventual winner.

3.2.13 SPORTSWOMAN OF THE YEAR

The award goes to the athlete who produced world-class performances at a Provincial, National, Continental and International arena. She has also continuously set exceptionally high-performance standards and has displayed a high level of ethical and moral conduct, on and off the field of play. (*Ethics and other awards received are also taken into account*).

Nomination Process: Candidates may be nominated by:

- Provincial Sport and Recreation Federations/Entities
- Professional Sporting Franchises / Teams















TERTIARY INSTITUTION SPORT Structure

The Awards Voting Panel will decide on the shortlist of two finalists and the eventual winner.

3.2.14 SPORTSMAN OF THE YEAR

The award goes to the athlete who produced world-class performances at the Provincial, National, Continental and International arena. He has also continuously set exceptionally high-performance standards and has displayed a high level of ethical and moral conduct, on and off the field of play. (*Ethics and other awards received are also taken into account*).

Nomination Process: Candidates may be nominated by:

- Provincial Sport and Recreation Federations/Entities
- Professional Sporting Franchises / Teams
- TERTIARY INSTITUTION SPORT Structure

The Awards Voting Panel will decide on the shortlist of two finalists and the eventual winner.

3.2.15 SPORTS PERSONALITY OF THE YEAR

This award is decided by the sport loving public. They will vote for the sport person they believe has produced world-class performances at a Provincial, National, Continental and International arena. He/She has also continuously set exceptionally high-performance standards and has displayed a high level of ethical and moral conduct, on and off the field of play. (*Ethics and other awards received are also taken into account*). The public will decide on the eventual winner via an SMS voting line.

Nomination Process: Candidates for this award are chosen by a Sport Media Panel who will shortlist 5 candidates for public voting.

3.2.16 INNOVATION AWARD

The award is presented to an individual, and/or entity that has acted as an ambassador in promoting sport and recreation in the Province. The candidate must have implemented programmes using technology and innovative means to respond to the Coronavirus pandemic, and ensuring that sport and recreation programmes are implemented under the new normal.

The Innovation Award may be nominated and considered for an Award based on the following criteria:















- A forward-thinking, timely and well-executed digital platform or social media campaign that has sport at the heart of its content, and delivers engaging, innovative, and creative content to its target audience
- A cohesive and innovative project or campaign that has used social media to build awareness during the lockdown
- Implementation of electronic sports (E-Sport) programmes to the wider audience of the province

Nomination Process: Candidates may be nominated by:

- Provincial Sport and Recreation Federations/Entities
- Professional Sporting Franchises / Teams

The Awards Voting Panel will decide on the shortlist of two finalists and the eventual winner.

MEC SPECIAL RECOGNITION AWARDS

1. LIFETIME ACHIEVEMENT AWARD

The award goes to the man or woman, who over 20 years or longer, has dedicated their life to make a difference in KwaZulu-Natal Sport and/or Recreation. This person may be involved in any facet of sport or recreation, either as an athlete, an administrator or in management.

Nomination Process: No nomination process. MEC may consult Stakeholders of sport or recreation in the Province.

2. HONOUR BLACK BLAZER

The award is a traditional black blazer presented to an outstanding athlete, manager or administrator who acts as an ambassador to promote the sporting tradition and culture of the Province.

Nomination Process: No nomination process. MEC may consult Stakeholders of sport in the Province















3. VOTING PANEL

The KwaZulu Natal Sport Awards Voting Panel has been set up to allow for maximum participation of all stakeholders involved in sport in KwaZulu-Natal and will be knowledgeable of sport in general.

NB: the voting panel is not permitted to enter or accept any nominations for the awards. The voting panel will sign non-disclosure agreements.

The Adjudication Panel consists of the following people:

- Sports experts (3)
- Media representatives (3)

4. NOMINATION PROCESS

Nominations for the awards are unlimited in number; therefore, sport and recreation bodies may submit as many nominations as they wish for the respective award categories.

GENERIC CRITERIA

- Nominee must be plying his/her trade in KwaZulu-Natal during the qualification period
- Nominee must have excelled in the considered period for these awards
- · No nominations will be accepted after the closing date

The attached Awards Nomination Form should be completed for each athlete nominated. Nominations for the awards should be emailed to the following address: sportawards@kzndsr.gov.za

The deadline date for nominations is 30 September 2021, 23h59

NOMINATION: Schedule of Activities

NO.	ITEM	DATE	VENUE
1.	Logistics/Administration	1-4 October 2021	PMB Offices
2.	Commencement of judging process and Tabling of Verified Nominees	5-15 October 2021	Venue to be confirmed
3.	Online Voting for sports personality award	Voting to open from 11 November 2021 @ 11h	October and close on 5 59.















5. VOTING PROCEDURE

There shall be three seating's and two rounds of voting – the first round will determine the top two finalists in each award category, and the second round of voting will determine the final winner for each award.

The Public will vote for the winner of the **Sports Media Personality of the Year Award** through an SMS line

The firm of auditors appointed by the KwaZulu Natal Sport Awards Project Team will verify all the nominations submitted, as well as the results of the two rounds of voting.

Adjudication will take place as follows:

STEP 1 – Nominations for the award categories must be submitted by **30 September 2021** at **23h59.** Once these nominations have been verified by the auditors, the details will be released to the KZN Sport Awards Voting Panel in preparation for the first round of voting. The Auditing firm shall be appointed.

STEP 2 – The members of the Panel will determine the **top two finalists** in each relevant category by **15 October 2021.** At the same time, the members of the Panel will vote for their **winner** in each category and will hand these votes to auditors directly.

KwaZulu-Natal Sport Awards Voting Panel

A new panel was nominated and approved for the 2021 year.

Nominations – Award Categories

The deadline for nominations for the various Award Categories is 30 September 2021, 23h59

Adjudication – Finalists

The adjudication for the two finalists in each category will take place between **05 – 15 October 2021.**

Voting – Winners

Voting for the winner in each category will also take place by 15 October 2021 except for the Sports Personality of the Year award where the public voting (via an SMS voting line).















Sports Personality of the Year Voting timeline -11 October 2021 until 5 November 2021 at 12:00 (Voting to be verified by Auditors)

Awards Ceremony

The Awards Ceremony will take place on Friday, 05 November 2021

7. DETAILS OF AWARDS CEREMONY

The details of the event are as follows:

Date: 05 November 2021

Time: 18h00 to 18h30

Venue: Virtual with Hybrid Options

Invitation Management: Office of the HOD & Office of the MEC















8. DETAILS OF KEY PLAYERS

- Chief Director: Sport Promotion and Development Mr. V. Balram (Vijay.Balram@kzndsr.gov.za) (033) 897 9480
- LOC Chairperson
 Mr. M.G. Bhengu (Manqoba.Bhengu@kzndsr.gov.za)
 (033) 897 9460
- KZN Sport Confederation: Mr. T. Mchunu (<u>kznscpresident@gmail.com</u>)
- Vice-President KZN Sport Confederation Mr. P. Thompson (pagthompson@gmail.com)
- Director: Communications
 Mr. T. Mofokeng (<u>Thabo.Mofokeng@kzndsr.gov.za</u>)
 (033) 897 9454
- AUDITORS TBC















10. Summary - Nominations and Voting

	10. Summary – Nominations and Voting				
No.	Award Category	Participating Group	Nominations	Voting	
1	Administrator of the Year	Voting Panel	No	Yes	
		Provincial Sports Federations	Yes	No	
		Affiliates	Yes	No	
		Voting Panel	No	Yes	
?	Junior Athlete of the Year	Provincial Sports Federations	Yes	No	
		Affiliates	Yes	No	
	Sportswoman of the Year	Voting Panel	No	Yes	
		Provincial Sports Federations	Yes	No	
		Affiliates	Yes	No	
ı	Sportswoman of the Year with Disability	Voting Panel	No	Yes	
		Provincial Sports Federations	Yes	No	
		Affiliates	Yes	No	
	Sportsman of the Year	Voting Panel	No	Yes	
		Provincial Sports Federations	Yes	No	
		Affiliates	Yes	No	
i	Sportsman of the Year with Disability	Voting Panel	No	Yes	
		Provincial Sports Federations	Yes	No	
		Affiliates	Yes	No	
		Voting Panel	No	Yes	
	Team of the Year	Provincial Sports Federations	Yes	No	
		Affiliates	Yes	No	
	1/	Voting Panel	No	Yes	















	Indigenous Games Team of the Year	Indigenous Games Associations / Structures	Yes	No
9	Coach of the Year	Voting Panel	No	Yes
		Provincial Sports Federations	Yes	No
		Affiliates	Yes	No
10	Recreation Body of the Year	Voting Panel	No	Yes
		Affiliates	Yes	No
			Yes	No
11	Dravingial Sport Endoration of	Voting Panel	No	Yes
	Provincial Sport Federation of the Year	Provincial Sports Federations	Yes	No
			Yes	No
12	Sports Media person of the Year	Voting Panel	No	Yes
		Media (free lancers)	Yes	No
		Provincial Federations	Yes	No
13	Sports Personality of the Year	Voting Panel	No	No
		Special Sports media panel	Yes	No
		Public	No	Yes, through SMS
14	School Team of the Year	Voting Panel	No	Yes
	A		Yes	No
		7/1	Yes	No
15	Technical Official of the Year	Voting Panel	No	Yes
		Provincial Sports Federations	Yes	No
			Yes	No















16	Innovation Award	Voting Panel	No	Yes
		Provincial Sports Federations	Yes	No
		Affiliates	Yes	No
		MEC - SPECIAL AWARDS		
17	Excellence award	MEC - SPECIAL AWARDS	Yes	Yes















NOMINATION FORM

2021 KZN SPORT AWARDS NOMINATION FORM FOR ACHEIVEMENTS BETWEEN 01 AUGUST 2019 TO AND INCLUDING 31 JULY 2021		
Awards Category		
Nominee Name & Surname		
Identity Number	//	
Sport Discipline		
Nominee Mobile Number(s)		
E-mail Address		
Attach high resolution ID size picture of the nominee (individual or team photo) / You will be required to provide a High-resolution photograph		
SPORTING ACHIEVEMENT (01 AU	GUST 2019 – 31 July 2021)	
Event(s) Name & Date	1.	
	2.	
	3.	
	4.	
	5.	
Detailed description of achievements	1.	
acmevements	2.	
A /	3.	
	4.	
	5.	
FEDERATION / AFFILIATE DETAIL	. & STAMP (COMPULSORY)	
Entering Party		
Name & Surname		















Designation		
Telephone number		
E-mail address		
FEDERATION/AFFILIATE		
STAMP/SIGNATURE		
Return completed form to: <u>Sportawards@kzndsr.gov.za</u> by 23h59 on 30 September 2021		















GLOSSARY: KZN SPORT AWARDS RULEBOOK

- "Athlete" means any sports person or player who is participating in any form of Sport;
- "Adjudication Committee" means the committee established and contemplated in terms of par. 16;
- "Awards qualifying period," means the period as from (01 AUGUST 2019 31 July 2021);
- "Awards Voting Panel" means the KwaZulu-Natal Sports Awards 2019 Voting Panel;
- "National Federation" or "Federation" means a Federation which is a sports body or organization that conforms to the definition of a "national federation" from a sports perspective as contemplated in the National Sport and Recreation Act, 1998 (Act. No. 110 of 1998 as amended);

"Parties" means DSR, SRSA, KZNSC, SABC and Supersport;















RULE BOOK















