



# sport and recreation

Department:  
Sport and Recreation  
**PROVINCE OF KWAZULU-NATAL**

**SUB DIRECTORATE:  
FINANCIAL MANAGEMENT**

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Enq: **Ms. Veronica Naidoo**  
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## REGISTRATION ON SUPPLIERS DATABASE

Department of Sport and Recreation (DSR)– KwaZulu Natal is creating its own suppliers database and hereby invite

Suppliers to register for placement on the  
The Department of Sport and Recreation – KwaZulu Natal Supplier Database.

Closing date : 11 May 2012  
Closing time : 11h00  
Enquiries : Mrs Veronica Naidoo

Supplier Database Registration Forms are available at the KZN Department of Sport and Recreation District Offices:-

135 Pietermaritz Street, Pietermaritzburg, 3200  
37A Voortrekker Street, Newcastle  
28A Murchison Street, Ladysmith, 3370  
King Cetshwayo Highway, Old Legislature Building, Ulundi Office, 3838  
Lot 661237 via Verbana Road, Veld 'n Vlei, Richardsbay and  
Head office 2<sup>nd</sup> Floor Highway House, 83-93 Jan Smuts Highway, Mayville, 4058

Alternatively the Supplier's Database Registration Forms can be downloaded from the KZN DSR's website :  
<http://www.kzndsr.gov.za>

Supplier information should be forwarded to the following addresses :

**Physical Address.:** Supply Chain Management ,KZN Department of Sport and Recreation  
2<sup>nd</sup> Floor Highway House, 83-93 Jan Smuts Highway, Mayville, 4058

**Postal Address.:** Attention: Supply Chain Management ,KZN Department of Sport and Recreation  
Private Bag x 24, Mayville, 4058

Suppliers/Applicants are requested to attach certified copies of Members Identity Documents, letter from the bank verifying that the account is a Business not Personal account, Bank statement not older than 3 months, a valid tax clearance certificate, Business Profile, certified copy of company registration, certified copy of BBBEE status level certificate or letter if an EME (Exempt Micro Enterprise) and a completed entity form to the registration form.

**Please Note:** REGISTERING IN KWAZULU-NATAL TREASURY DATABASE IS THE PRE-REQUISITE FOR  
REGISTERING IN KWAZULU-NATAL DEPARTMENT OF SPORT AND RECREATION'S DATABASE.

**SHOULD SUPPLIERS FAIL TO REGISTER BY THE CLOSING DATE THE KZN DEPARTMENT OF SPORT AND RECREATION  
RESERVES THE RIGHT NOT TO UTILIZE THE SERVICES OF THAT PARTICULAR SUPPLIER.**

### Information

**DIRECTORATE: SUPPLY CHAIN MANAGEMENT**  
The Department of Sport and Recreation KwaZulu-Natal • 83 – 93 Jan Smuts Highway, Mayville 4058  
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